

Pay 4/28

28

RECEIVED

MAR 24 2025

NAVARRO COUNTY
AUDITOR'S OFFICE

NAVARRO COUNTY AUDITOR'S OFFICE

Terri Gillen, County Auditor
Phone: (903) 654-3095

300 W 3rd Ave., Suite 4
Corsicana, TX 75110
e-mail: auditor@navarrocounty.org

Natalie Robinson, First-Assistant
Stephanie Cates, Assistant
Lisa Clay, Assistant
Rhonda Knight, Assistant
Vicki Lewis, Assistant
Kari Davis, Purchasing Assistant
Fax: (903) 654-3097

INTEROFFICE MEMO

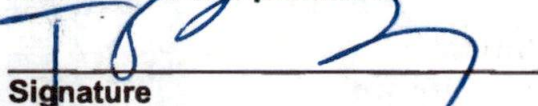
The attached item is being returned for the following reasons:

- ☒ Item incurred before purchase order issued
- ☐ Purchase order number is inconsistent with invoice
- ☐ Amount billed does not match the purchase order
- ☐ Vendor on purchase order does not match invoice
- ☐ Insufficient documentation to process payment
- ☐ Signature or date not present
- ☐ System shows invoice paid
- ☐ Budget Account Number (Line Item) is missing – Acct # _____
- ☐ Insufficient budget in Line Item
- ☐ Payment Request inconsistent with County Policy
- ☐ Other _____

Please provide the additional documentation or explanation necessary to process this payment request. This notice must remain attached to the payment request.

Additional explanation: _____

The Department Head or Elected or Appointed Official must sign this form confirming notification that the Navarro County Purchasing Policy was not followed on this purchase.


Signature

3-24-2025
Date



**AMERICAN
FIRE PROTECTION
GROUP, INC.**

American Fire Protection Group, Inc.
12440 Highway 155 South
Suite 1A
Tyler, TX 75703-6415
Phone: (903)939-2066

Invoice #: 1061-F274765
Invoice Date: 12/4/2024

Customer PO	Astea Contract No.	Astea Service No.	AX Project No.	Customer No.	Terms
	N/A	SV2411070870@@1	1061-309809	1061-C020697	Net 45

Bill To: Navarro County Courthouse
Attn: Navarro County Courthouse Auditors
300 W 3rd Ave
Ste 4
Corsicana, TX 75110-4603

Project Site: Navarro County Courthouse
300 W 3rd Ave
Corsicana, TX 75110-4603

Project Description: Navarro County Courthouse
Salesperson: Anders, David A
Primary Field Tech: Perry, Matthew Lance
Project Manager: Anders, David A

Signed by:

Description	Quantity	Price	Amount
Fire Alarm Service Labor	4.00		540.00

Nature of the Call: trouble shoot the DACT

Problem Resolution: 11/17/2024 10:21 PM Mathew Perry: Drove from Tyler to Corsicana and arrived on site. Tested dialer and found that facp would not dial out. After further testing concluded that FACP will need to be replaced to repair locked dialer.

Gross Amount this Invoice

\$540.00

Please Remit Payment to:

Total Amount Due this Invoice

\$540.00

Address for U.S. Postal Service (USPS)

American Fire Protection Group
PO Box 74008409
Chicago, IL 60674-8409

Pay This Amount →

\$540.00

Customer #: 1061-C020697 Invoice #: 1061-F274765

Service Simplified:
Pay your bill Online at www.afpgusa.com

Thank You for Your Business!!